

Job Description

Position:	School Engagement Officer	Contract:	Full Time - fixed term (subject to funding)
Location:	Minimum 2 days per week in London office (Hanover Square), option to work remotely on other days.	Salary:	£25,000 - £35,000 dependent on experience

Who we're looking for

We are seeking a School Engagement Officer who will play a crucial role in expanding our reach and inspiring action and understanding on tackling plastic pollution in schools.

Applicants will need to have proven experience of delivering workshops to a broad education audience, including both students and teachers. It's important that they have a good understanding of teacher needs and school networking as well as the ability to effectively engage with schools through targeted outreach efforts.

A strong applicant will need to be confident, approachable, and highly motivated to engage with diverse audiences and stakeholders. We need a positive go-getter who is passionate about making a difference!

Why Common Seas

Common Seas believes children and young people should be equipped to thrive in a world affected by climate change, while helping to create a greener, fairer and more sustainable future.

Common Seas Education provides teachers with valuable, hands-on learning resources, experiences and professional development focused on plastic and its growing role in the climate crisis. Through this provision we aim to equip every child with a deep understanding of sustainability and climate change, enabling them to make positive changes within their homes, schools, and communities.

Our curriculum-linked lesson packages have already been downloaded over 100,000 times by teachers across the nation. In addition, more than 1,000 schools are taking action towards reducing plastic waste through our Plastic Clever Schools award.

Children represent the future leaders, innovators, artists, engineers, and citizens of tomorrow — it is crucial that they can obtain the skills, knowledge and experiences needed to contribute towards building a better future that is freed from plastic pollution. With over 30,000 schools in the UK alone, we need help to engage more schools and to inspire widespread action.

Responsibilities

- Build relationships with key partners, inc. Local Authorities, Multi Academy Trusts, Independent Schools to grow our network of UK and British International schools
- Support the Head of Education to build relationships with key partners in the NCEAP network
- Coordinate and deliver engaging teacher training events and conferences (online and in-person), equipping educators and facilitating the implementation of Common Seas Education materials
- Work directly with schools to support ongoing national action to deliver on the DfE Sustainability and climate Change Strategy
- Support Schools in the completion of the Plastic Clever Schools award through the delivery of digital and in-person activities and events, including assemblies and workshops for students.
- Manage data and feedback to analyse the uptake and implementation of common seas resources
- Support Common Seas internal and external communications teams with the creation of marketing and social media content that will increase our education following and expand our reach.
- Lead on the planning, promotion and delivery of events such as the annual Plastic Clever School celebration and World Ocean Day, working closely with our associated partners.
- Work with the Youth Action Lead to build on our youth engagement plan and develop new opportunities.
- Support the Head of Education to network with different providers to form effective partnerships

Additional responsibilities

- Contribute to collaborative working processes for the education and wider Common Seas team using defined tools (Outlook, Slack, Trello, Asana) and attending internal meetings and yarns.
- Ensure that all Common Seas project and work management requirements are delivered, including weekly reports, regular 121s and appraisals.
- Represent Common Seas at relevant external events and conferences.
- Contribute to resource updates and adaptations, ensuring education materials remain relevant and best-in-class.

Person Specification

E = Essential; D= Desirable

Education and Training	
Postgraduate or professional qualification in relevant field	E
Experience	
Minimum 2 years proven experience working in education (formal or informal settings)	E
Strong understanding of teacher needs and networks, and experience in shaping effective targeted outreach	E

Experience of delivering Environmental Education programmes with schools.	D
Knowledge and skills	
Excellent presentation skills and confidence speaking to a range of audiences (online and in person)	E
Understanding and experience in shaping effective targeted outreach to schools	E
Excellent verbal and written communication skills	E
Ability to work independently and the determination to overcome obstacles and get things done.	E
Ability to work at pace and to tight deadlines, consistently delivering to the highest standards; takes the initiative and works well under pressure.	E
Ability to work professionally and collegially within a creative and agile team	E
Knowledge of environmental sustainability issues, particularly around plastics and climate change	D

Common Seas Culture

We are expert collaborative partners, driving systemic change with commitment and a courageous spirit, to protect our ocean, our health, and our future.

These core values are at the heart of the Common Seas team:

Collaborative partners:

As expert partners, we value the diversity of our experience and the power of the collective. Together, we deliver exceptional work.

Learning from others makes us stronger, and we actively seek out opportunities to build our skills and expertise. We are always happy to forge new connections and exchange expert knowledge.

We're proud to be part of a vibrant network, working as professionals, with pragmatism, humility and respect.

Courageous spirit:

At our core, we are optimistic, curious, and courageous.

Our sense of purpose inspires us to take bold action in the pursuit of ambitious goals. We love to take the initiative, approaching our mission with courage, celebrating our successes, and recognising any setbacks as opportunities for learning and growth.

We inspire through compelling evidence and powerful stories, bringing a sense of hope to the journey.

Committed to systemic change:

We're committed to delivering measurable impact through positive, practical solutions rooted in real-world experience.

We are a catalyst for systemic change. Tackling plastic together, for our ocean, our health and our future.

To apply for this role, please submit a CV and a cover letter explaining why you are suitable for the position. Applications should be submitted by email to recruitment@commonseas.com **by Friday 26th July.** Interviews will take place on Thursday 1st August.